

**MINUTES
CLEVELAND CITY COUNCIL
December 13, 2012**

Members of the Cleveland City Council met in a regularly scheduled meeting in Cleveland City Hall on December 13, 2012 at 7:00 p.m. with Mayor Ron Shipman presiding. The agenda for this meeting was posted in Cleveland City Hall and on the World Wide Web on December 11, 2012 at 10:15 a.m.

- 1. Call to order.** The Mayor called the meeting to order at 7:00 p.m.
- 2. Roll Call.** City Clerk Annetta Franks called the roll with the following members present:
Present: Bob Henderson, Dale Norrid, Ron Shipman, Donna Davis
Absent: Dan Reeves
- 3. Discussion and action to approve or reject the minutes of the previous meeting.**
A motion to approve the minutes as written for November 8, 2012 and November 13, 2012 was made by Dale Norrid and seconded by Donna Davis. The motion carried with the following roll call vote: (4-0)
Aye: Bob Henderson, Dale Norrid, Ron Shipman, Donna Davis
Nay: None
- 4. Discussion and action to approve or reject the Treasurer's Report.** A motion was made by Donna Davis and seconded by Bob Henderson to approve the Treasurer's Report dated December 13, 2012. The motion carried with the following roll call vote: (4-0)
Aye: Bob Henderson, Dale Norrid, Ron Shipman, Donna Davis
Nay: None
- 5. Discussion concerning list of purchase orders paid.**
- 6. Public Comments.** All comments will be limited to agenda items only. Participants are required to sign in prior to the start of the meeting. Lee Merrifield signed in to speak on the agenda item concerning revision of the ordinance related to animal control.
- 7. Discussion and action to approve or reject Resolution 2012-8 authorizing an election for Council Member of Ward 4.** Mayor Ron Shipman read the Resolution 2012-8. A motion was made by Donna Davis and seconded by Dale Norrid to approve the resolution authorizing an election for Council Member of Ward 4. The motion carried with the following roll call vote: (4-0)
Aye: Bob Henderson, Dale Norrid, Ron Shipman, Donna Davis
Nay: None
- 8. Discussion and action to approve or reject application for disability retirement pension through the Oklahoma Municipal Retirement Fund for Marvin Dale Howard. If needed, action will be taken to enter into an executive session as authorized by Okla. Stat. Title 25, Section 307(B)(1).** After reviewing documents provided to the Council by Mr. Howard, a motion was made by Dale Norrid and seconded by Bob Henderson to approve the application for disability retirement pension through the Oklahoma Municipal Retirement Fund for Marvin Dale Howard. The motion carried with the following roll call vote: (4-0)

Aye: Bob Henderson, Dale Norrid, Ron Shipman, Donna Davis

Nay: None

9. **Discussion and action to approve or reject the purchase of a 2007 Ford F-150 Crew Cab 4 X 4 to replace the wrecked Dodge Durango and authorize the city manager to secure financing.** Purchase price for the 2007 Ford F150 to be \$14,000.00. A motion was made by Bob Henderson and seconded by Donna Davis to approve the purchase of the vehicle listed and authorize the city manager to secure financing. The motion carried with the following roll call vote: (4-0)

Aye: Bob Henderson, Dale Norrid, Ron Shipman, Donna Davis

Nay: None

10. **Discussion and action to approve or reject authorizing application to subscribe with E-Civis for web-based grant information.** City Manager Elzie Smith explained the service provided by E-Civis for grant research and application. After discussion, a motion was made by Donna Davis and seconded by Dale Norrid to approve the contract with the company for the service. The contract is renewable for three years at \$2100.00 per year. A motion to approve the contract with E-Civis for web-based grant information was made by Donna Davis and seconded by Dale Norrid. The motion carried with the following roll call vote: (4-0)

Aye: Bob Henderson, Dale Norrid, Ron Shipman, Donna Davis

Nay: None

11. **Discussion regarding amending animal control ordinances to allow for three permissible animals per household.** Mayor Shipman reported he had been approached by citizens to increase the limit of approved animals per household from two to three. Discussion was held concerning increasing the limit of approved animals per household but also stepping up the enforcement of animal nuisance ordinances such as barking dogs and animals running at large.

12. **Discussion and action to approve or reject Resolution 2012-9 amending the trust agreement for the Cleveland Area Hospital Trust Authority; allowing additional trustees and changing residency requirements.** The City Manager expressed the desire of the Hospital Board to increase their numbers in order to make it easier to form a quorum and to have more members to serve on committees. The Resolution would immediately expand the board members to seven but would not exceed eleven. The Cleveland Area Hospital services a wide area including Hominy which is outside Pawnee County. The Resolution would allow for board members to live within a 25 mile radius of any Pawnee County border. Mayor Shipman read the Resolution summary explaining the changes imposed by the passage of Resolution 2012-9. A motion to approve the Resolution was made by Donna Davis and seconded by Bob Henderson. The motion carried with the following roll call vote: (4-0)

Aye: Bob Henderson, Dale Norrid, Ron Shipman, Donna Davis

Nay: None

13. **Discussion and action to approve or reject authorizing closure of City Hall on Monday, December 31, 2012. Employees will forfeit a vacation day rather than gain a holiday. City Hall is closed on Tuesday, January 1, 2013 for a scheduled holiday.** A motion was made by Donna Davis and seconded by Bob Henderson to approve closing City Hall on

December 31, 2012 and allowing employees to use a vacation day for that day. The motion carried with the following roll call vote: (4-0)

Aye: Bob Henderson, Dale Norrid, Ron Shipman, Donna Davis

Nay: None

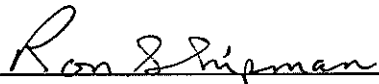
14. Discussion and action on any new business. New business being defined as any business that was not provided in time to be put on the agenda. There was no new business.

15. Consider City Manager's Report. This report may include Council comments. City Manager Elzie Smith reported dead trees are being removed from parks and city property. He announced water and wastewater personnel changes. Trash can ordinance is being enforced. He thanked Indian Electric for assisting with Christmas Light installation. A boat damaged the water infrastructure system at the lake, but it has been repaired. Gas sales are up from last year. Maintenance crew has been busy with water leak repairs. A commercial cleaning company recently cleaned the community center. Sales tax is up from last year. Use tax is down. Employee Christmas party will be on December 21st at noon. Employee handbook revision to be ready soon. Councilors commented on the great Christmas Parade held the previous weekend.

16. Adjournment. A motion to adjourn and convene as the Cleveland Municipal Authority was made by Dale Norrid and seconded by Bob Henderson. The motion carried with the following roll call vote: (4-0)

Aye: Bob Henderson, Dale Norrid, Ron Shipman, Donna Davis

Nay: None



Ron Shipman, Mayor



Annetta Franks, City Clerk