

**NOTICE OF REGULAR SCHEDULED MEETING
CLEVELAND MUNICIPAL AUTHORITY
Thursday, August 13, 2020 – 6:30 p.m.
(or immediately following Council Meeting)**

Members of the Cleveland Municipal Authority met in a regularly scheduled meeting at 7:48 p.m. on Thursday, August 13, 2020, in the Council Chambers of the Cleveland Municipal Building located at 201 North Broadway, Cleveland, Oklahoma with Chairman Scott Rusher presiding. The agenda for this meeting was posted on the front door of the Cleveland City Hall on August 12, 2020, at 3:02 p.m.

1. **Call to order.** Chairman Scott Rusher called the meeting to order at 7:48 p.m.
2. **Roll Call.** Secretary Michelle Lehnus called roll with the following members present:
Present: Scott Rusher, Lee Merrifield, Mike Carroll, David Cordle
Absent: Brian Torres

A motion was made by Mayor Scott Rusher and seconded by Lee Merrifield to recess until after completion of the Airport Authority meeting. The motion carried with the following roll call votes: (4-0)

Aye: Scott Rusher, Lee Merrifield, David Cordle, Mike Carroll

Nay: None

Mayor Scott Rusher called the meeting back to order at 8:19 p.m.

Secretary Michelle Lehnus called roll with the following members present:

Present: Scott Rusher, Lee Merrifield, Mike Carroll, David Cordle

Absent: Brian Torres

3. **Discussion and action to approve or reject the minutes of the previous meeting(s).**
The minutes from the previous meeting were reviewed. No discussion occurred. A motion was made by Scott Rusher and seconded by Mike Carroll to approve the minutes from the regular meeting on July 9, 2020. The motion carried with the following roll call votes: (4-0)
Aye: Scott Rusher, Lee Merrifield, David Cordle, Mike Carroll
Nay: None
4. **Discussion concerning list of purchase orders paid.** Mike Carroll asked about seeing city crews mowing the ball fields. City Manager Vicki Hagerman explained that we no longer pay outside companies or people to do any mowing, that our city crews are currently doing all of the mowing. Lee Merrifield asked about E and J Consulting. Ms. Hagerman advised that she had a Zoom meeting and was continuing to work through the process. David Cordle asked about the gym membership, if employees were taking advantage of the benefit. Ms. Hagerman advised that before COVID employees had

been but she wasn't sure with the numbers rising if employees were still going to the gym.

- 5. Public Comments. All comments will be limited to agenda items only. Participants are required to sign in prior to the start of the meeting.** The following members of the public signed in to speak: Cynthia Dresback- Airport; Glen Dresback- Airport; Gayla Smith- Benches; Michelle Miller- as needed
- 6. Discussion and action to appoint David Cordle as a new Cleveland Municipal Authority board member.** No discussion occurred. A motion was made by Scott Rusher and seconded by Mike Carroll to appoint David Cordle as a new Cleveland Municipal Authority board member. The motion carried with the following roll call vote: (4-0)
- 7. Discussion and update regarding the ongoing water plant project.** Ms. Hagerman noted that everything from Wall Engineering is complete and that as of right now the holdup is the water rights. DEQ will not give a permit until the water rights have been given by the OWRB. Ms. Hagerman reminded the board that a water study had to be completed before OWRB would award water rights. Ms. Hagerman advised that we had not received a final report yet but preliminary reports indicate we have more than two times the necessary amount of water. Board discussion occurred regarding previous issues with the lake almost running dry. Ms. Hagerman also updated the board regarding Lone Chimney changing their water system to a chloramine system. She advised that DEQ has agreed that because the residual chloramine amount would be so low it would not be necessary to do testing or public awareness notifications so as of right now there would be no changes in our process as Lone Chimney changes. Ms. Hagerman also shared with the board that DEQ is going to allow the new clearwell storage at the new water plant to be a burnout station for chloramine if we need water from Lone Chimney after the new plant is finished. She advised that after the construction of the new plant we will have a three day average usage of water stored if we ever need a back up. She also reminded them that DEQ requires a back up for everything that is going on in the new water plant so hopefully there will never be a need for a back up. Ms. Hagerman advised the board that she was hopeful to go out to bid within 60-90 days after the water rights are final and given to DEQ.
- 8. Presentation by City Manager Vicki Hagerman regarding the Indian Health Survey.** Ms. Hagerman told the board that the survey went out to City of Cleveland customers in their last utility bill. She advised that Indian Health Services had money that is already set aside to be funded for water projects, that any money received from this survey would not be taking away money from any individuals. She explained that the survey was to get an updated number of Indian residences within the City of Cleveland. She also explained that if awarded, the money would go toward the ongoing water treatment plant project. Ms. Hagerman reminded the board that no project ever seems to come in at budget and the money from the Indian Health Survey would bridge any gap if the project did come in high. She informed the board that a representative from Indian Health Services had already toured our water plant but advised them that it would probably be early spring of 2021 before we know something.
- 9. Discussion and action to accept CDBG (Community Development Block Grant) Grant.** Ms. Hagerman advised the board that the City of Cleveland had been awarded the

\$450,000 CDBG grant from COEDD to go toward the clearwell at the water treatment plan. A motion was made by Scott Rusher and seconded by David Cordle to accept the CDBG grant. This motion carried with the following roll call vote: (4-0)

Aye: Scott Rusher, Lee Merrifield, David Cordle, Mike Carroll

Nay: None

10. Discussion and possible action to approve or reject the Contract for Administrative Services with COEDD (Central Oklahoma Economic Development District) for administrative consulting services for the purpose of carrying out the CDBG Grant.

Ms. Hagerman informed the board that this contract allowed COEDD to ensure administration of the grant fell within all federal and state guidelines with a compensation fee of \$25,000. A motion was made by Lee Merrifield and seconded by Scott Rusher to approve the Contract for Administrative Services with COEDD (Central Oklahoma Economic Development District) for administrative consulting services for the purpose of carrying out the CDBG Grant. This motion carried with the following roll call vote: (4-0)

Aye: Scott Rusher, Lee Merrifield, David Cordle, Mike Carroll

Nay: None

11. Discussion and action to approve going out to bid for the sale of the commercial building located at 217 S. Broadway.

Ms. Hagerman reminded the board that they had previously declared this building as surplus, passed an ordinance, and had given public notice in the paper and that the purchase of the building can now go out to bid. A motion was made by Scott Rusher and seconded by Mike Carroll to approve going out to bid for the sale of the commercial building located at 217 S. Broadway. The motion carried with the following roll call vote: (4-0)

Aye: Scott Rusher, Lee Merrifield, David Cordle, Mike Carroll

Nay: None

12. Discussion and possible action to approve or reject the Real Estate Sale and Purchase Contract with Triangle Heritage Association of the Cherokee Outlet.

City Attorney Bryan Drummond reminded the board that the property was owned by the museum but the City of Cleveland had a reversionary clause. He advised that there was finally an offer where we can release the reversionary clause on the property that they want to keep. The City of Cleveland will pay \$5000.00 and the costs associated on the purchase of the property that we want to keep. A motion was made by Scott Rusher and seconded by Lee Merrifield to approve the Real Estate Sale and Purchase Contract with Triangle Heritage Association of the Cherokee Outlet. The motion carried with the following roll call vote: (4-0)

Aye: Scott Rusher, Lee Merrifield, David Cordle, Mike Carroll

Nay: None

13. Discussion and possible action to deed museum property to the Cleveland Industrial Trust Authority. Mayor Rusher announced that the board would strike this item. No discussion, no motion. Item falls dead.

14. Proposed executive session to discuss possible economic development opportunities for the City of Cleveland where the disclosure of information would violate

confidentiality requirements of federal and state law as authorized by OKLA. STAT, Title 25, Section 307 (C)(11);

- a. Consideration and vote to convene in Executive Session.** A motion was made by Scott Rusher and seconded by Mike Carroll to convene in Executive Session. This motion carried with the following roll call vote: (4-0)
Aye: Scott Rusher, Lee Merrifield, David Cordle, Mike Carroll
Nay: None
- b. Consideration and vote to acknowledge return to open session.** A motion was made by Scott Rusher and seconded by Mike Carroll to return to open session. This motion carried with the following roll call vote: (4-0)
Aye: Scott Rusher, Lee Merrifield, David Cordle, Mike Carroll
Nay: None
- c. Statement of executive session minute.** The statement of the executive session minutes were made by City Attorney Bryan Drummond.

15. Discussion and possible action regarding possible economic development opportunities as discussed in executive session. Mayor Rusher announced that the board would strike this item. Discussion occurred during executive session but no votes taken.

The meeting ended at 9:36 p.m.

Signature on File
Scott Rusher, Mayor

Signature on File
Michelle Lehnus, Secretary