

**CLEVELAND AIRPORT AUTHORITY
MINUTES**

Thursday, June 11, 2020 – 7:00 p.m.

(or immediately following Cleveland Municipal Authority meeting)

Members of the Cleveland Airport Authority met in a special scheduled meeting at 7:07 p.m. on Thursday, June 11, 2020, at Cleveland City Hall, in the Council Chambers of the Cleveland Municipal Building located at 201 North Broadway, Cleveland, Oklahoma with Mayor Scott Rusher presiding. The agenda for this meeting was posted on the front door of the Cleveland City Hall on June 10, 2020, at 3:37 p.m.

1. **Call to Order.** This meeting was called to order by Chairman Scott Rusher at 7:07 p.m.
2. **Roll Call.** Secretary Michelle Lehnus called roll with the following members present:
Present: Scott Rusher, Brian Torres, Mike Carroll, Lee Merrifield
Absent: David Carter
3. **Discussion and possible action to give notice of termination of lease with Gary Spess.** Mayor Scott Rusher led discussion regarding the history of the airport as well as its current condition. Member of the public Catherine Carter noted that one of the things her family was excited about when moving to Cleveland was the fact that it had an airport. She said that her family was disappointed to learn that they were unable to use the hangers. A motion was made by Mike Carroll and seconded by Scott Rusher to give notice of termination of lease with Gary Spess, requiring that he vacate the premises within 30 days of this meeting date. The motion carried with the following roll call vote: (4-0)
Aye: Scott Rusher, Brian Torres, Mike Carroll, Lee Merrifield
Nay: None
4. **Discussion and possible action regarding Cleveland Airport Lease, contingent upon a contract completed and approved by City of Cleveland attorney.** City Manager Vicki Hagerman advised council that parties were still negotiating the final points of a contract but she wanted to give them highlights of what the contract would contain. She advised that the new lease would be a 10 year lease with the first two years allowing for the lessee to do payment in kind while they clean and repair the property. The lessee would get possession of the main hanger, two t-hangers and the office space and would be responsible for renting out the other eight hangers. The lessee would have 10 aircraft at the airport by 2021. BJ Crocker with Cherokee Helicopters spoke to the council. He advised that his current business consisted of aerial application and that his plan was to make Cleveland Airport his headquarters. He stated that he was passionate about the potential of the Cleveland Airport and was ready to invest in the community and its people. A motion was made by Brian Torres and seconded by Scott Rusher to approve entering into a lease with Cherokee Helicopter subject to working out a contract that is approved by City of Cleveland attorney. This motion carried with the following roll call vote: (4-0)
Aye: Scott Rusher, Brian Torres, Mike Carroll, Lee Merrifield
Nay: None
5. **Discussion and possible action to approve or reject the apparent low bid for Alternate 2 from Keystone Services for Cleveland Municipal Airport to Rehabilitate Runway 18-36, Taxiway, and Apron (Crack Seal, Seal Coat, and Remarketing).** City Manager Vicki Hagerman explained to council that there was approximately \$250,000.00 left in the budget of the grant money that was received from the FAA. She explained that when this project went out to bid, bids were to be submitted with three alternatives to allow the council to be able to choose a bid that was

within the budget. The three alternatives consisted of varying levels of work at the Cleveland Airport that would need to be completed. She explained that Alternative 1 consisted of all work to be completed (removal of trees, crack seal, seal coat, and remarking), Alternative 2 consisted of everything except tree removal, and Alternative 3 consisted of only crack seal and coating. She advised that due to the amount of the bids submitted, alternative 2 was the bids for consideration. She noted that Indian Electric had agreed to remove all of the necessary trees within the next six months free of charge. Ms. Hagerman advised that she did not know a specific timeframe for the work to begin or be completed until after the bid had been approved and the work had been scheduled with the appropriate contractor. A motion was made by Scott Rusher and seconded by Mike Carroll to accept the apparent low bid for Alternative 2 from Keystone Services for Cleveland Municipal Airport to Rehabilitate Runway 18-36, Taxiway, and Apron (Crack Seal, Seal Coat, and Remark). This motion carried with the following roll call vote: (4-0)

Aye: Scott Rusher, Brian Torres, Mike Carroll, Lee Merrifield

Nay: None

- 6. Adjournment.** A motion was made by Scott Rusher and seconded by Lee Merrifield to adjourn the meeting. This motion carried with the following roll call vote: (4-0)

Aye: Scott Rusher, Brian Torres, Mike Carroll, Lee Merrifield

Nay: None

This meeting adjourned at 7:40 p.m.

Signature on File
Scott Rusher, Chairman

Signature on File
Michelle Lehnus, Secretary