

CLEVELAND CITY COUNCIL
NOTICE OF REGULAR SCHEDULED MEETING
Thursday, April 9, 2020 – 6:00 p.m.

Members of the Cleveland City Council met in a regularly scheduled meeting at 6:00 p.m. on Thursday, April 9, 2020, via videoconference. All council members appeared remotely with Mayor Scott Rusher presiding. The agenda for this meeting was posted on the front door of the Cleveland City Hall on April 7, 2020, at 5:45 p.m.

** Prior to the meeting being called to order a public hearing was conducted by Pat McCormick, Deputy Director of COEDD (Central Oklahoma Economic Development District), regarding the City of Cleveland's consideration of application for the Oklahoma Department of Commerce Development Block Grant. The public hearing was opened at 6:08 p.m. There were no comments from the public. The hearing closed at 6:12 p.m. **

1. **Call to order.** Mayor Scott Rusher called this meeting to order at 6:12 p.m.
2. **Roll Call.** Clerk Michelle Lehnus called roll with the following members present:
Present: Scott Rusher, Brian Torres, Lee Merrifield, David Carter, Mike Carroll
Absent: None
3. **Discussion and action to approve or reject the minutes of the previous meeting(s). Discussion concerning actions taken in relation to the minutes of the previous meeting(s).** The minutes of the previous meeting were reviewed by the council. No discussion occurred. A motion was made by Brian Torres and seconded by Lee Merrifield to approve the minutes for the regular meeting on March 12, 2020, and the special meeting on March 23, 2020. The motion carried with the following roll call vote: (5-0)
Aye: Scott Rusher, Brian Torres, Lee Merrifield, David Carter, Mike Carroll
Nay: None
4. **Discussion and action to approve or reject the Treasurer's Report.** The Treasurer's Report was reviewed by the council. No discussion occurred. A motion was made by Brian Torres and seconded by Mike Carroll to accept the Treasurer's Report as it is written. This motion carried with the following roll call vote: (5-0)
Aye: Scott Rusher, Brian Torres, Lee Merrifield, David Carter, Mike Carroll
Nay: None
5. **Discussion concerning list of purchase orders paid.** Councilor Torres noted that the City of Cleveland had purchased N95 masks and asked if we now had enough. City Manager Vicki Hagerman advised the council that the City of Cleveland has plenty of masks at this time and has been able to share some masks with Mercy Ambulance.
6. **Public Comments. All comments will be limited to agenda items only. Participants are required to email comments to CITYOFCLEVELAND@SBCGLOBAL.NET before 12:00 (noon) on Thursday, April 9, 2020.** No comments were received.
7. **Discussion and action to approve cancellation of Visa credit card through American Heritage in Elzie Smith's name and approval of the issuance of a new Visa credit card through American Heritage in the name of City Manager Vicki Hagerman with a credit limit of \$10,000.00.** Mayor Rusher reminded the council that Ms. Hagerman needed the ability to make purchases and that there was no reason for Mr. Smith's name to remain on the card. A motion was made by Brian Torres and seconded by Scott Rusher to approve the cancellation of Visa credit card through American Heritage in Elzie Smith's name and approve the issuance of a new Visa credit card

through American Heritage in the name of City Manager Vicki Hagerman with a credit limit of \$10,000.00. This motion carried with the following roll call vote: (5-0)

Aye: Scott Rusher, Brian Torres, Lee Merrifield, David Carter, Mike Carroll

Nay: None

- 8. Discussion and possible action on Resolution 2020-04: FAIR HOUSING RESOLUTION.** Mayor Rusher reminded the council that the Fair Housing Proclamation had been signed last month and noted that this resolution was a requirement for the Community Development Block Grant (CDBG). A motion was made by Brian Torres and seconded by David Carter to approve Resolution 2020-04: FAIR HOUSING RESOLUTION. This motion carried with the following roll call vote: (5-0)

Aye: Scott Rusher, Brian Torres, Lee Merrifield, David Carter, Mike Carroll

Nay: None

- 9. City Manager's Report which may include updates and/or announcements of events, projects, and general operations of the City of Cleveland.**

- City Manager Vicki Hagerman advised the council that she had created regular teleconference meetings several weeks back with key people regarding COVID-19 to keep everyone updated and to share information and resources. She shared that Pawnee County was graded by an interactive Scoreboard updated daily to measure and understand the efficacy of social distancing initiatives at the local level. She advised that currently we have a B grading and are in the 'Top 5' in the State of Oklahoma.
- Operations Manager Clint Stout gave the council an update on the Highway 99 bridge project. The shoefly has already opened and pedestrian traffic has been restricted.
- Ms. Hagerman shared with the council that she had gotten the final estimate for the water plant and documentation and been received and submitted to DEQ. She advised council that we could potentially go out for bids between July 1 –July 15, 2020.
- Ms. Hagerman told the council that during COVID-19 the City of Cleveland has refocused some of the workforce to take on different tasks than their normal duties. She also noted that the Jay C. Byers Memorial Library had created a way for the public to apply for a library card online. The library is also going to start printing documents for the public at no charge and establish a pick up for those documents outdoors for the month of April.

- 10. Adjournment.** A motion was made by Brian Torres and seconded by Mike Carroll to adjourn the meeting. This motion carried with the following roll call vote: (5-0)

Aye: Scott Rusher, Brian Torres, Lee Merrifield, David Carter, Mike Carroll

Nay: None

The meeting adjourned at 6:29 p.m.

Signature on File

Scott Rusher, Mayor

Signature on File

Michelle Lehnus, Clerk